

# Important information for Saco Student Fair in Stockholm

#### Remeber!

- ✓ Do you need any help on spot? Please come to the Servicecenter in the lobby.
- ✓ It is not permitted to place any furniture or hand out brochures etc. outside of your designated stand area.
- √ No loud activities/music are allowed.
- √ Your stand should be staffed at all times and you are not allowed to pack up and leave before the fair closes at 4.30 pm.

# **Hours of operation**

Move-in: 25th of November 13.00–22.00Move-out: 27th November 16.30–22.00

• Fair is open: 26th & 27th of November 09.00–16.30

#### **Amount of visitors**

We are expecting around 23–25,000 visitors mostly from Stockholm and surrounding counties.

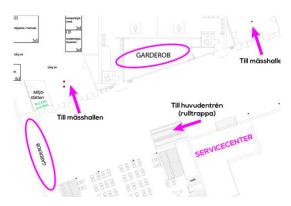
If you are interested in what visitors see, i.e. what your digital presentation looks like for them, you can check on <a href="https://sacomassan.se/public/exhibitors/list">https://sacomassan.se/public/exhibitors/list</a>.

#### Storage

There are a few areas for storing extra materials throughout the exhibition hall marked "förråd" in the floor plan in the <u>FAQ for exhibitors</u>. There is also a large area for storage to the right of the international section. These are shared by all exhibitors and are not locked, so please do not leave any valuables there.

# Cloakroom

You can use both cloakrooms in the exhibition hall's lobby circled below (just outside the exhibition hall). There will be a designated queue for exhibitors and you will need to show your exhibitor card to be able to use it for free.



## Entrance & exhibitor cards during move-in – entrance on Vågögatan 3

When the fair is not officially open for visitors, i.e. before 9 am on 26th of November, you can only access the exhibition hall through the goods entrance on Vågögatan 3 (on the back). There you will receive an exhibitor card which you fill in on spot. If you are also joining for Malmö you can reuse the same exhibitor card..

## **Entrance during the fair's opening hours**

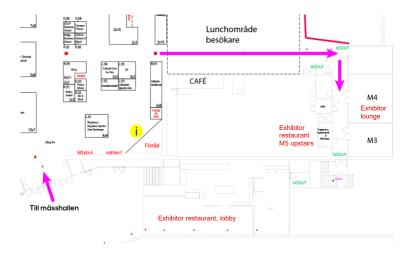
Once the fair opens for visitors you can also use the main entrance on Arne Beurlings Torg 5. The door on the left leads you to the exhibitor entrance/helpdesk where you can get your exhibitor card.

### Lounge

We offer all our exhibitors the possibility to have free coffee or tea in the exhibitor lounge which can be found all the way to the right when entering the exhibition hall, room M4 (please see image below). Please bring your exhibitor card.

#### Lunch

If you have ordered lunch QR codes through the exhibitor portal, these can be scanned in the restaurant as payment during the fair days. You are also able to pay on spot. There are two exhibitor restaurants (same menu): one in the lobby and one upstairs in M5 (follow the arrows). During move-in day 25th of November only the restaurant in the lobby is open.



## Floor plan & stand number

Please check the floor plan in the FAQ for exhibitors.

## **Exhibitor cards**

Exhibitor cards can be collected at the entrance (see above) and are filled in with your name and exhibitor name. You don't need to register in advance. Please bring the exhibitor card to be able to use the exhibitor lounge, restaurant and cloakroom.

#### Wifi

We have a designated wifi for exhibitors named Saco exhibitor, password hejasaco2025.